



# Brighton & Hove City Council

## COMMITTEE WORK PROGRAMME Edition 09

KING'S HOUSE  
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[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Published February 2016

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for February 2016				
<b>POLICY &amp; RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE</b>				
49383	<b>General Fund Revenue Budget &amp; Council Tax 2016/17</b> <i>All Committee Decisions</i> Recommend to Budget Council a General Fund Revenue Budget and Council Tax for 2016/17  <i>Wards affected: All Wards</i>	11 Feb 2016		Report of: Executive Director for Finance & Resources  Report Author: James Hengeveld Tel: 01273 291242, Jeff Coates Tel: 01273 292364, Heather Bentley Tel: 01273 291244, Nigel Manvell Tel: 01273 293104
49392	<b>Capital Resources and Capital Investment Report 2016/17</b> <i>All Committee Decisions</i> Recommend to Budget Council a capital resources and capital investment programme for 2016/17  <i>Wards affected: All Wards</i>	11 Feb 2016		Report of: Executive Director for Finance & Resources  Report Author: Nigel Manvell Tel: 01273 293104, Rob Allen Tel: 01273 291245, James Hengeveld Tel: 01273 291242

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48616	<p><b>Targeted Budget Management (TBM) 2015/16 Month 9</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>11 Feb 2016                      11 Feb 2016</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
51438	<p><b>City Centre BID Renewal</b>  <i>All Committee Decisions</i></p> <p>This report asks P&amp;R to support for the renewal of the City Centre Business Improvement District (BID) in 2016.</p> <p><i>Wards affected: Regency; St Peter's &amp; North Laine</i></p>	<p>11 Feb 2016</p>		<p>Report of:</p> <p>Report Author:</p>
50753	<p><b>Temporary Staff Agency Tender</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>11 Feb 2016                      11 Feb 2016</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Lance Richard Tel: 01273 295925, Katie Ogden Tel: 01273 291299</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50937	<p><b>Recruitment Advertising Marketing &amp; Communications Contract</b>  <i>All Committee Decisions</i>                      To seek approval from Members for Brighton &amp; Hove City Council continue to jointly contract with East Sussex County Council and Sussex Police for the provision of Advertising Marketing and Communications Services. The arrangements to include Surrey County Council as part of the councils Orbis partnership.</p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Lance Richard Tel: 01273 295925</p>
50447	<p><b>Stanmer Park Programme: Update and Next Steps in Relation to Funding, Home Farm Redevelopment and Management Structure</b>  <i>All Committee Decisions</i>                      To update the Committee on the Stanmer Park Programme, in particular in relation to:</p> <ul style="list-style-type: none"> <li>(i) The Parks for People Heritage Lottery Application</li> <li>(ii) Proposals for the redevelopment of Home Farm.</li> </ul> <p>Committee approval is sought for:</p> <ul style="list-style-type: none"> <li>(i) Further developing funding opportunities identified for Home Farm</li> <li>(ii) Match funding for the HLF Parks for People Bid.</li> </ul> <p><i>Wards affected: Hollingdean &amp; Stanmer</i></p>	11 Feb 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing, Executive Director for Finance &amp; Resources</p> <p>Report Author: Angela Dymott Tel: 01273 291450, Jan Jonker Tel: 01273 294722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51432	<p><b>Stanmer Park Programme: Update and Next Steps in relation to Funding, Home Farm Redevelopment and Management Structure - Exempt Category 3</b>  <i>All Committee Decisions</i>                      Part 2 report to support Main report</p> <p><i>Wards affected: Hollingdean &amp; Stanmer</i></p>	11 Feb 2016		Report of:  Report Author:
<b>HEALTH &amp; WELLBEING BOARD - 4.00PM BRIGHTHELM CENTRE</b>				
50237	<p><b>Fees to Providers 2016</b>  <i>Health &amp; Wellbeing Board</i>                      This paper outlines current fees paid to independent, voluntary and community care providers. It makes recommendations for fees to be paid from April 2016. Those affected are care providers and potentially vulnerable adults for whom they provide care and support</p> <p><i>Wards affected: All Wards</i></p>	2 Feb 2016		Report of: Executive Director for Adult Services  Report Author: Jane MacDonald Tel: 01273 295038
50513	<p><b>Annual Review of Adult Social Care Charging Policy 2016</b>  <i>Health &amp; Wellbeing Board</i>                      Charging Policy for care services provided under the Care Act 2014.</p> <p><i>Wards affected: All Wards</i></p>	2 Feb 2016		Report of: Executive Director for Adult Services  Report Author: Angie Emerson Tel: 01273 295666

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50610	<p><b>Review of General Practice Personal Medical Services (PMS)</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	2 Feb 2016		<p>Report of:</p> <p>Report Author: Barbara Deacon</p>
50594	<p><b>Brighton and Hove Clinical Commissioning Group Commissioning Intentions 2016/17</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	2 Feb 2016		<p>Report of:</p> <p>Report Author: Barbara Deacon</p>
49348	<p><b>Permission to Tender for Home Care</b>  <i>All Committee Decisions</i></p> <p>This report outlines the recommendations for the new home care (domiciliary) contract.</p> <p><i>Wards affected: All Wards</i></p>	<p>2 Feb 2016</p> <p>17 Mar 2016</p>		<p>Report of: Director of Public Health</p> <p>Report Author: Edward Barfoot Tel: 01273 291391, Jane MacDonald Tel: 01273 295038</p>
<b>OVERVIEW &amp; SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL</b>				
48431	<p><b>Public Toilets Scrutiny Panel Monitoring Report</b>  <i>All Committee Decisions</i></p> <p>Second monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 01273 294722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48429	<p><b>Short Term Holiday Lets Panel Monitoring</b>  <i>All Committee Decisions</i>                      First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Tim Nichols Tel: 01273 292163</p>
49160	<p><b>Update on Mental Health Service Provision in Brighton and Hove</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
49158	<p><b>Musculoskeletal Contract update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
48418	<p><b>Trans Equalities Scrutiny Panel Monitoring</b>  <i>All Committee Decisions</i>                      Third monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Emma McDermott Tel: 01273 296805</p>



Brighton & Hove City Council Meeting Work Plan

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49587	<p><b>Update on Sussexwide Stroke Services</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
48421	<p><b>Adults &amp; Children with Autism Scrutiny Panel Monitoring</b> <i>All Committee Decisions</i> Third monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>
50468	<p><b>Adult Social Care Update</b> <i>All Committee Decisions</i> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p> <p><i>Wards affected:</i></p>	3 Feb 2016		<p>Report of:</p> <p>Report Author:</p>
51329	<p><b>Response to the Publicly Accessible Toilets Scrutiny Panel Report</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 01273 294722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for March 2016				
<b>POLICY &amp; RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE</b>				
49028	<p><b>Annual Investment Strategy 2016/17</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>
49026	<p><b>Treasury Management Policy Statement 2016/17</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016 17 Mar 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>
49974	<p><b>Pay Policy Statement 2016/17</b> <i>All Committee Decisions</i></p> <p>Statutory annual publication under the Localism Act 2011 outlining the councils policies on what it pays it's employees, and what additional payments are available.</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016 24 Mar 2016		<p>Report of:</p> <p>Report Author:</p>

Brighton & Hove City Council Meeting Work Plan

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50564	<p><b>Planned Maintenance Budget Allocation 2016/17 and programme of works for the council's operational buildings</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Angela Dymott Tel: 01273 291450</p>
50562	<p><b>Asset Management fund 2016/17</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Angela Dymott Tel: 01273 291450</p>
50533	<p><b>Adoption of the Brighton &amp; Hove City Plan Part 1</b>  <i>All Committee Decisions</i></p> <p>To seek formal adoption of the Brighton &amp; City Plan Part 1 following examination of the Submitted Plan by the independent Planning Inspector appointed by the Secretary of State.</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Mar 2016</p> <p>24 Mar 2016</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Helen Gregory Tel: 01273 292293, Liz Hobden Tel: 01273 292504</p>

Brighton & Hove City Council Meeting Work Plan

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51000	<p><b>Housing delivery options</b>  <i>All Committee Decisions</i>                      Report covering the following items:                      - Reporting back on Housing Market Intervention Project findings and options appraisal                      - Details of proposed Living Wage Housing Joint Venture                      - Approval to explore additional Joint Venture opportunities around specific regeneration sites</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Mar 2016  17 Mar 2016</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sam Smith Tel: 01273 291383, Martin Reid Tel: 01273 93321</p>
51358	<p><b>East Sussex, South Downs and Brighton &amp; Hove Waste and Minerals Sites Plan</b>  <i>All Committee Decisions</i>                      The report seeks approval for draft Main Modifications to the Sites Plan, to be submitted to the Inspector for consideration through the forthcoming Public Examination process.</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
50751	<p><b>Proposed New Grievance and Disputes Procedure</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of: Chief Executive</p> <p>Report Author: Parul Chatterjee</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51482	<p><b>Former Peter Pan site - Sea Laine Lease Agreement – Part 1</b>  <i>All Committee Decisions</i>                      In Autumn 2014 the Council marketed the area known as the former Peter Pan site on Maderia Drive The results of the marketing exercise were reported to Economic Development &amp; Culture Committee in March 2015, where Landlord's consent was granted. The committee then agreed that Heads of Terms with the preferred bidder would be presented to Policy &amp; Resources Committee for approval.</p> <p><i>Wards affected: East Brighton</i></p>	17 Mar 2016		<p>Report of: Assistant Chief Executive, Executive Director for Finance &amp; Resources</p> <p>Report Author: Toni Manuel Tel: 01273 290394, Jane Pinnock Tel: 01273 290568</p>
51520	<p><b>Orbis Programme Update</b>  <i>All Committee Decisions</i>                      This paper provides an update on work to develop the Orbis partnership with East Sussex and Surrey County Councils.</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016 17 Mar 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Nigel Manvell Tel: 01273 293104, Sue Moorman Tel: 01273 293629, Chris Carter Tel: 01273 296499</p>
50686	<p><b>Pay and Reward Strategy</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of:</p> <p>Report Author:</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING &amp; NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE</b>				
50583	<p><b>Housing Management Performance Report Quarter 3 2015/16</b>  <i>All Committee Decisions</i>                      This Housing Management Performance Report covers the third quarter of the financial year 2015/16.   <i>Wards affected: All Wards</i></p>	2 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tom Matthews Tel: 01273 293234, Ododo Dafe Tel: 01273 293201</p>
50427	<p><b>Fuel Poverty and Affordable Warmth Strategy for Brighton &amp; Hove</b>  <i>All Committee Decisions</i>   <i>Wards affected: All Wards</i></p>	2 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing, Director of Public Health</p> <p>Report Author: Miles Davidson Tel: 01273 293150</p>
51089	<p><b>HRA Asset Management Strategy</b>  <i>All Committee Decisions</i>   <i>Wards affected: All Wards</i></p>	2 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: John Currell Tel: 01273 293355</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51309	<p><b>Rough Sleeping Strategy 2016: Consultation Draft</b>  <i>All Committee Decisions</i></p> <p>The issue of rough sleeping has become more acute recently with a visibly increased presence on the streets. This not only impacts on the individual's life chances, but also the city's reputation and costs to public services and business.</p> <p>The city's current approach to rough sleeping is being re-assessed to ensure that the city's commissioners, service providers and advocates are working in partnership to a clear strategic plan that will reduce rough sleeping in the city and improve outcomes for rough sleepers and those at risk of rough sleeping.</p> <p>This report presents the draft Rough Sleeping Strategy and seeks permission to consult to support the production of a final strategy for approval later in the year.</p> <p>Note that final approval is at Neighbourhoods, Communities &amp; Equalities Committee.</p> <p><i>Wards affected: All Wards</i></p>	2 Mar 2016		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Andy Staniford Tel: 01273 293159</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51307	<p><b>Sussex Homemove Value for Money</b>  <i>All Committee Decisions</i>                      The allocation of social housing to council and housing association homes in the city is done through Sussex Homemove, a choice based lettings ICT platform. Homemove is led by Brighton &amp; Hove City Council and shared across most East and West Sussex authorities.</p> <p>The contract is due for renewal. A Value for Money assessment of the partnership has been completed to determine whether it is beneficial for partners to progress the contract renewal as a partnership or to dissolve the partnership and tender independently.</p> <p>This report presents the Value for Money assessment and recommends that we remain lead partners.</p> <p><i>Wards affected: All Wards</i></p>	2 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Andy Staniford Tel: 01273 293159</p>
51368	<p><b>New Homes for Neighbourhoods - Final Scheme approval - Selsfield Drive Site</b>  <i>All Committee Decisions</i>                      Final approval for design and costs for Selsfield Drive site</p> <p><i>Wards affected: Hollingdean &amp; Stanmer</i></p>	2 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sam Smith Tel: 01273 291383, Jo Thompson Tel: 01273 291466</p>



Brighton & Hove City Council Meeting Work Plan

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51418	<p><b>Review of future use of former Oxford Street housing office</b>  <i>All Committee Decisions</i>                      To set out costed options and make recommendations for the best use of this HRA asset.</p> <p><i>Wards affected: St Peter's &amp; North Laine</i></p>	<p>2 Mar 2016                      17 Mar 2016</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Simon Pickles Tel: 01273 292083</p>
51413	<p><b>Proposed demolition of HRA owned garages</b>  <i>All Committee Decisions</i>                      To recommend the demolition of eight lockup garages off Graham Avenue, North Portslade.</p> <p><i>Wards affected: North Portslade</i></p>	<p>2 Mar 2016</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Simon Pickles Tel: 01273 292083</p>
<b>LICENSING COMMITTEE - 3.00PM FRIENDS MEETING HOUSE</b>				
50704	<p><b>Late Night Levy Consultation</b>  <i>All Committee Decisions</i>                      Committee decide whether to instruct officers to proceed with the formal consultation to raise the late night levy</p> <p><i>Wards affected: All Wards</i></p>	<p>3 Mar 2016</p>		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50702	<p><b>Statement of Licensing Policy</b>  <i>All Committee Decisions</i>                      Update committee on responses and proposed final SOLP. End of consultation 5th Jan so tight turn around or delay till next committee??</p> <p><i>Wards affected: All Wards</i></p>	3 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>
50700	<p><b>Gambling Policy</b>  <i>All Committee Decisions</i>                      Submit draft policy and local area action plan</p> <p><i>Wards affected: All Wards</i></p>	3 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>
50698	<p><b>Annual report work of the Licensing Authority</b>  <i>All Committee Decisions</i>                      A report to update the committee on the range of work undertaken by the Licensing Authority in 2015/16</p> <p><i>Wards affected: All Wards</i></p>	3 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>

Brighton & Hove City Council Meeting Work Plan

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<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE</b>				
51353	<p><b>Standing Advisory Council for Religious Education (SACRE) Annual Report</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	7 Mar 2016		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Hilary Ferries Tel: 01273 293738, Claire King Tel: 01273 293516, Emma Jones Tel: 01273 295074</p>
51458	<p><b>Education Capital Resources and Capital Investment Programme 2016/2017</b> <i>All Committee Decisions</i></p> <p>The purpose of the report is to inform the Committee of the level of available capital resources allocated to this service for 2015/16 and to recommend a Capital Investment Programme for 2015/16. To allocate funding available in the capital programme under Structural Maintenance, Pupil Places and Condition investment for 2015/16.</p> <p>That CYPS Committee agree the allocation of funding and recommend this to Policy &amp; Resources Committee in March 2016 for inclusion within the council's Capital Investment Programme 2016/17</p> <p><i>Wards affected: All Wards</i></p>	<p>7 Mar 2016</p> <p>17 Mar 2016</p>		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>AUDIT &amp; STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE 4.00PM - JUBILEE LIBRARY</b>				
51254	<p><b>Local Aggregate Assessment for East Sussex and Brighton &amp; Hove</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
45330	<p><b>Update of Developer Contributions Technical Guidance</b>  <i>All Committee Decisions</i></p> <p>In order to reduce the impact of a new development and to make sure it does not place additional pressure on existing infrastructure such as roads, health or council services, the council's planning officers may seek appropriate contributions from the developer.</p> <p>This report recommends the adoption of updated guidance on when and how developer contributions are sought in relation to development proposals.</p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Debra May Tel: 01273 292295</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51277	<p><b>Planning Advice Notes on energy efficiency</b>  <i>All Committee Decisions</i>                      Approval is sought to adopt two Planning Advice Notes targeted at householders to clarify planning processes and facilitate energy efficiency improvements to houses. These focus on 1) improvement of historic houses in conservation areas and 2) external wall insulation. Funding was provided by Department of Communities and Local Government. Drafting was supported by the Low Carbon Trust.</p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Francesca Iliffe Tel: 01273 290486</p>
51435	<p><b>City Employment &amp; Skills Plan Report</b>  <i>All Committee Decisions</i>                      City Employment &amp; Skills Plan Report (2016-2020)</p> <p><i>Wards affected:</i></p>	10 Mar 2016		<p>Report of:</p> <p>Report Author: Elizabeth Cadman Tel: 01273 291094</p>
51415	<p><b>Coastal West Sussex and Greater Brighton updated Local Strategic Statement - Delivering Sustainable Growth 2015-31</b>  <i>All Committee Decisions</i>                      Agreement is being sought to the updated (January 2016) version of the Local Strategic Statement that provides a an important mechanism for local planning authorities within the area (Coastal West Sussex and Greater Brighton) to identify and deliver priorities for strategic planning</p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Liz Hobden Tel: 01273 292504</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51461	<p><b>Dalton's Bastion site, Madeira Drive – Leisure attraction proposal</b>  <i>All Committee Decisions</i>                      To seek approval to grant Landlord's consent, subject to final determination of Heads of Terms under officer delegated powers, for the development of a new zip wire leisure attraction and café on the Dalton's Bastion site on Madeira Drive.</p> <p><i>Wards affected: Queen's Park</i></p>	10 Mar 2016		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Toni Manuel                      Tel: 01273 290394</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>NEIGHBOURHOODS, COMMUNITIES &amp; EQUALITIES COMMITTEE - 4.00PM VALLEY SOCIAL CENTRE, WHITEHAWK</b>				
51313	<p><b>Rough Sleeping Strategy 2016: Consultation Draft</b>  <i>All Committee Decisions</i></p> <p>The issue of rough sleeping has become more acute recently with a visibly increased presence on the streets. This not only impacts on the individual's life chances, but also the city's reputation and costs to public services and business.</p> <p>The city's current approach to rough sleeping is being re-assessed to ensure that the city's commissioners, service providers and advocates are working in partnership to a clear strategic plan that will reduce rough sleeping in the city and improve outcomes for rough sleepers and those at risk of rough sleeping.</p> <p>This report presents the draft Rough Sleeping Strategy and seeks permission to consult to support the production of a final strategy for approval later in the year.</p> <p>This report will have also been to Housing &amp; New Homes Committee.</p> <p><i>Wards affected: All Wards</i></p>	14 Mar 2016		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Andy Staniford Tel: 01273 293159</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
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**ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL**

50671	<p><b>Health &amp; Safety Service Plan 2016-17</b>  <i>All Committee Decisions</i>                      Section 18(4) of the Health &amp; Safety at Work etc. Act 1974 imposes a duty on every local authority to make adequate arrangements for the enforcement within their area of the relevant statutory provisions for which they are responsible, and to perform those duties in accordance with guidance issued by the HSE. The Health &amp; Safety Service Plan proposed for approval will assist the council in discharging its section 18 duties.</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Roy Pickard Tel: 01273 292145</p>
51117	<p><b>Official Feed and Food Controls Service Plan 2016/17</b>  <i>All Committee Decisions</i>                      To agree the Official Feed and Food Controls Service Plan previously known as required by the Food Standards Agency</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Nick Wilmot Tel: 01273 292157</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51269	<p><b>Transport Operational Policies (highway functions)</b>  <i>All Committee Decisions</i>                      Transport Operational Policies are documents which provide consistency and clarity for decision-making. These policies are reviewed periodically to ensure that they reflect current legislation, guidance, funding and other local considerations for the city of Brighton &amp; Hove and are presented to Members for approval.</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Christina Liassides Tel: 01273 292036</p>
51356	<p><b>Contractual Agreements and Rent Setting for Traveller Sites</b>  <i>All Committee Decisions</i>                      Seeking approval for the new ontractual agreements for the new permanent site residents and revised agreement for the transit site both due to be opened in June 2016. the report also seeks approval for the rent and service charges for these sites</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51428	<p><b>Permission to Consult on Extension of Communal Refuse and Recycling</b>  <i>All Committee Decisions</i>                      This reports seeks permission to consult to extend communal containment to:                      Palmeira Square and Adelaide Crescent                      Brunswick Square and Terraces                      Sussex Square and Lewes Crescent                      Viaduct Road                      Beaconsfield Road</p> <p><i>Wards affected:</i></p>	15 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 01273 294722</p>
51400	<p><b>TRO Decision Cromwell Road Pedestrian Island</b>  <i>All Committee Decisions</i>                      This report provides a summary of the TRO consultation and asks for approval seal the TRO and implement the associated measures.</p> <p><i>Wards affected: Central Hove</i></p>	15 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tracy Beverley Tel: 01273 292813</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51518	<p><b>Parking Schemes – Consultation work</b>  <i>All Committee Decisions</i>                      The purpose of this report is to update on progress for three parking schemes.</p> <ul style="list-style-type: none"> <li>• Hollingbury Road &amp; Ditchling Gardens – TRO consultation</li> <li>• Preston Park Village / Nearby Roads – Agree initial consultation proposals (options and area)</li> <li>• West Hove – Agree initial consultation proposals (options and area)</li> </ul> <p>We will also be reporting back on recent satisfaction surveys in recently implemented parking schemes.</p> <p><i>Wards affected: Hollingdean &amp; Stanmer; Preston Park; Wish; Withdean</i></p>	15 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field                      Tel: 01273 293329</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51516	<p><b>Blue Badge Fraud Investigation Update</b>  <i>All Committee Decisions</i>                      This report provides an update on Blue Badge investigation following a successful joint bid with East Sussex County Council.                      That accounted for 2 officers (one for B&amp;H and an officer at ESCC) dealing with Blue badge misuse investigation and also police support.                      This allowed projects such as Operation Bluebird where a joint collaboration ensured blue badge misuse was investigated and acted on in a proportionate way, protecting disabled concessions and parking revenue, in the case of B&amp;H this has initially centred on the Hove area.                      The report also outlines possible ways forward to develop the service following the successes and national recognition this has received.</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Charles Field Tel: 01273 293329
<b>HEALTH &amp; WELLBEING BOARD - 4.00PM BRIGHTON CENTRE</b>				
51442	<p><b>Learning Disabilities Accommodation Services</b>  <i>All Committee Decisions</i>                      To report back on the outcome of the 90 day consultation with service users and their families/carers.</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016  9 Jun 2016		Report of: Executive Director for Adult Services  Report Author: Karin Divall Tel: 29-4478

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50429	<p><b>Fuel Poverty and Affordable Warmth Strategy for Brighton &amp; Hove</b>  <i>Health &amp; Wellbeing Board</i>                      Draft strategy to be presented for Board approval</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Sarah Podmore Tel: 01273 296578, Miles Davidson Tel: 01273 293150</p>
51444	<p><b>Tower House Day services</b>  <i>All Committee Decisions</i>                      To provide an update following a three month consultation carried out with service users and their families/carers. To make recommendations regarding the future of the service.</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016  9 Jun 2016		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Karin Divall Tel: 29-4478</p>
<b>OVERVIEW &amp; SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL</b>				
48435	<p><b>Social Value Scrutiny Panel Monitoring</b>  <i>All Committee Decisions</i>                      First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	23 Mar 2016		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Cliff Youngman Tel: 01273 291408, Andy Witham Tel: 01273 291498</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48433	<p><b>Private Sector Housing Scrutiny Panel Monitoring</b>  <i>All Committee Decisions</i>                      First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	23 Mar 2016		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid Tel: 01273 93321</p>
<b>ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b>				
48820	<p><b>Valley Gardens: Approval to progress the Project</b>  <i>All Committee Decisions</i>                      Approvals associated with progressing the Valley Gardens project from Developed Design Stage.</p> <p><i>Wards affected: All Wards</i></p>			<p>Report of:</p> <p>Report Author:</p>
48818	<p><b>Valley Gardens: Approval to appoint a Landscape Contractor</b>  <i>All Committee Decisions</i>                      Due to contract value, Policy &amp; Resources Committee approval is required before the process of appointing a Landscape Contractor to implement elements of the Valley Gardens works can commence.</p> <p><i>Wards affected: All Wards</i></p>			<p>Report of:</p> <p>Report Author:</p>